

JOB POSTING

POSITION TITLE:	Manager of Prevention Services
COMPETITION NO:	2024-003
REPORTS TO:	Director of Family Wellbeing
CLASSIFICATION:	Full-time
SALARY:	\$89,241-\$112,919 per annum
LOCATION:	Remote/Hybrid, ON
POSTING DATE:	September 27, 2024
CLOSING DATE:	October 14, 2024, ay 4:00pm EST

The ANCFSAO is a provincial association of member Indigenous Child Well-Being Agencies mandated to build a better life for all Indigenous children through policy development, analyses, research, and advocacy in promoting the delivery of culturally based, quality family services to Indigenous populations in Ontario.

POSITION SUMMARY

The Manager of Prevention Services will collaborate with subject matter experts, member-agencies, member-First Nations, social services networks/organizations and project committees to support member-First Nations in designing, developing, implementing, monitoring and evaluating their Community Support Services and Prevention Programs.

KEY JOB FUNCTIONS

- Provide leadership and supervision to the Prevention team ensuring the services align with ANCFSAO's strategic plan and demonstrate results in realizing the objectives and goals of the programs.
- Effectively manage and coordinate work projects ensuring deadlines, target dates, and tasks are successfully completed.
- Identify and assess sector developments, trends, best practices, and government policy directions that impact First Nation Community Support Services and Prevention Programs
- Establish appropriate networking processes within Prevention and other ANCFSAO Service areas, including assigning appropriate support and resources.
- Promote communication and adequate information flow within the Prevention Services team, the association, external agencies and with first nation community members.
- Assist with the development and implementation of Protocols, Support Services Agreements and any amendments bi-annually, annually or as required
- Plan, organize, and monitor services and programs ensuring all activities are consistent with legislation, practice standards, regulations and funding requirements
- Develop, coordinate and provide training for First Nation service providers and prevention workers
- Coordinate and facilitate meetings that lead to recommended improvements to applicable First Nation support services and prevention programs

QUALIFICATIONS

- University degree in Social Work (BSW, HBSW, and/or MSW) and 5 years or more working with children, youth and families within Child Welfare sector.
- 2-5 years of experience coordinating and managing social services and programs.
- Knowledge of relevant legislation and regulations including the Child, Youth and Family Service Act
- Experience working with Indigenous people, organizations and communities
- Understanding of First Nation communities, structures, cultures and traditions
- Knowledge of services available to children, youth and families in their Indigenous communities
- Knowledge of current trends and best practices within the Child Welfare sector
- Interpersonal and relationship management skills including building effective working relationships, mediating difficult situations and resolving conflict
- Analytical skills to analyze the impact of trends and changes in the sector and make recommendations to improve community support services and prevention programs
- Written communication skills, which includes documenting information in a clear, concise and accurate manner in a variety of channels and media, and strong verbal communication skills to effectively present information as required
- Ability to plan, organize and prioritize a varied workload in a fast-paced environment, including managing several projects simultaneously

WORKING CONDITIONS AND LOCATION

- The role is a hybrid position and requires a suitable home office set up.
- Travel is required across Ontario for meetings and stakeholder consultations. A valid Driver's License and safe driving record as well as access to a reliable vehicle is preferred.
- Clear Police Records Check and Vulnerable Sector Check are required.

All employees with the Association of Native Child and Family Services of Ontario (ANCFSAO) are required to follow the Mission, Vision, and Values of the organization in all circumstances.

TO APPLY

Please email with the Subject Line, Competition 2024-003 Manager of Prevention Services, along with the following items to HRGeneral@ancfsao.ca by 4PM (EST) on October 14, 2024 .

- A cover letter outlining why you are the most qualified candidate for this role including your experience working directly with First Nations, Inuit and Métis Peoples, Communities and Organizations.
- Resume (include 3 work related references).

Incomplete applications will not be considered. Only those selected will be contacted for an interview. Please note that preference will be given to qualified First Nations and Aboriginal applicants. **Please self identify.** We welcome and encourage applications from people with disabilities. Accommodation is available on request from candidates taking part in all aspects of the selection process.

Our Agency is committed to an inclusive and barrier-free environment for all our candidates and employees. Should you at any time have an accessibility need or have any questions regarding the recruitment process, please contact HRGeneral@ancfsao.ca