



## OPPORTUNITY

(External – Union)

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<b>DATE OF POSTING:</b>	<b>March 27, 2025</b>
<b>POSITION:</b>	<b>Family Visit and Support Worker</b>
<b>TERMS OF EMPLOYMENT:</b>	<b>up to 6 months, Full-time Contract, unionized</b>
<b>POSTING NUMBER:</b>	<b>2025 – 13</b>
<b>START DATE:</b>	<b>To be determined</b>
<b>HOME LOCATION:</b>	<b>Brantford (regular travel within the agency's jurisdiction is required as well as occasional travel outside of the agency's jurisdiction)</b>

### EDUCATION AND EXPERIENCE REQUIRED:

- B.A. (Human Services) or B.A. with relevant experience
- Valid Ontario driver's license in good standing, and available vehicle.

### RESPONSIBLE TO: Manager – Family Visits & Support Team

Under the general supervision of the Child Welfare Manager, the Family Visit and Support Worker is responsible for providing administrative and service functions within the child welfare service department. The Family Visit and Support Worker will assist Child Protection Workers with a variety of tasks inclusive of instrumental support to protection.

This position will be required to work at the Townsend office, Brantford locations and out in the community across the agency's jurisdiction. To respond to service delivery needs and based on a flexible work schedule, this position is required to work into the evenings, at minimum, two days per week.

## **MAJOR RESPONSIBILITIES**

Under Supervision of the Child Welfare Manager:

### Family Visit and Support Worker Responsibilities:

- Supervising family visits. This includes supporting, modelling, and providing information to caregivers.
- Greet caregivers and children, and provide level of supervision required for family, supervise duration of visit, facilitate goodbyes between caregivers and children.
- Document observations of visit and follow up with assigned worker as needed.
- Complete all documentation in an organized, logical, easily understood, concise manner, that is suitable to the audience.
- Assist clients with resources within the community.
- Reviewing forms, case documentation and information in electronic files.
- Providing in-home parent education and support in collaboration with the assigned Child Protection Worker.
- Assisting with coverage of other duties of the Child Protection Worker who may be temporarily unavailable due to other demands such as Court or training.
- Provide information and referrals to community organizations to support family needs.
- Communication with assigned Child Protection Workers about family and trajectory within the program.
- At times, coordinating family visits; notification to all parties if cancellation of visits.
- At times, transporting clients to and from their visits.
- Provide coverage to the Supervised Access and Drive Coordinator as assigned
- Various other tasks as may be assigned from time to time.

## **KNOWLEDGE AND SKILLS REQUIRED**

- Ability to work with children adolescents and families.
- Ability to work co-operatively within a team setting.
- Ability to use authority constructively in potentially chaotic or conflicted situations.
- Demonstrated flexibility and ability to adjust to daily change of routine.
- Ability to gather information, communicate with clients and community partners
- Ability to operate computer and word processing equipment.
- Committed to AOP values of justice, equity, respect of the beliefs and traditions of others.
- Knowledge of anti-black racism.
- Knowledge of the impact of residential school and colonization, and Indigenous practices.
- Committed to community based philosophy.
- Committed to including the voice of children/youth and families as part of our

service planning and delivery.

**ANNUAL SALARY RANGE** In accordance with the Collective Agreement  
Community and Family Support 1 Grid \$25.15 -  
\$33.01

*As a condition of hire, selected candidates will be required to provide:*

- Consent for Police - Vulnerable Records Check- Results must be satisfactory to the employer.
- Consent for Child Welfare check - Results must be satisfactory to the employer.
- Must have a valid Ontario "G" class driver's license and reliable vehicle.

*Child and Family Services of Grand Erie is committed to working from an Anti-Oppressive and Equity practice and is dedicated to building a workforce that reflects the diversity of the community in which we live and serve.*

*If you don't see yourself fully represented in each requirement of the job description, we still encourage you to apply. Research has shown individuals from underrepresented groups may only apply when they feel 100% qualified. We are committed to creating a more equitable, inclusive, and diverse organization and we strongly encourage all applicants with diverse identities and lived experiences to apply and to please self-identify in their cover letter.*

*We are committed to creating an accessible environment for all. Please let us know if you have any accommodation needs.*

*We thank all applicants; however only those considered for interviews will be contacted.*

*Strong preference will be given to applicants from equity deserving groups including but not limited to: Indigenous, South Asian, African Canadian, 2SLGBTQ+ populations.*

**APPLICATION PROCESS:** Submit resume and cover letter electronically at:

**Email:** [employment@cfsge.ca](mailto:employment@cfsge.ca)

**CLOSING DATE:** **April 10, 2025 at 4:30 pm**